



EMPLOYEE PARKING PERMIT APPLICATION

[ALL Regular or Temporary CUPE, BCGEU, ADMIN, and MFA Employees]

NOTE: Please complete ALL sections of the application before submitting. Purchasing a permit DOES NOT guarantee a parking spot.

1) Personal Information (Each sections MUST be completed. Please print.)

LAST name:	FIRST name:	Employee Number:
Street Address		City
Postal Code	Phone Number	Alternate Phone Number (Optional)

2) Type of Permit Requested:

Vehicle OR
 Motorcycle OR
 Combination of the Two
 Vehicle and/or Motorcycle License Number: _____

- Note:**
1. Permits are sold by the calendar month
 2. Permits are not pro-rated to the date of purchase
 3. Parking charges include Tax (#10456 7276 RT)
 4. Lost or stolen permits subject to a \$20 replacement fee

3) Type of Pass:

1 Month (calendar month only)
 4 Months (calendar months only)
 Annual (July 1 – June 30 only)

4) Method of Payment

Debit Card
 VISA
 MasterCard
 Amex
 Cash
 Cheque
 Payroll Deduction (\$22 per pay for annual permits only)
 Payroll Deduction (lump sum)

5) Declaration

I, the undersigned, acknowledge that:

- the information provided in the application is correct,
- the permit issued to me is the property of Robbins Parking Service Ltd. and is for my use only,
- I agree to comply with VIU's Traffic and Parking regulations,
- I am responsible for properly displaying and transferring the permit to the vehicle I park on Campus, and
- I understand that failure to comply with the terms above and the posted regulations may result in a parking violation.
- Permit must be fully visible to be valid
- No overnight parking without prior authorization

Signature:		Date:	
OFFICE USE ONLY			
Violations	\$	Permit Number Issued:	
Permit	\$	Issued by:	
Total	\$		